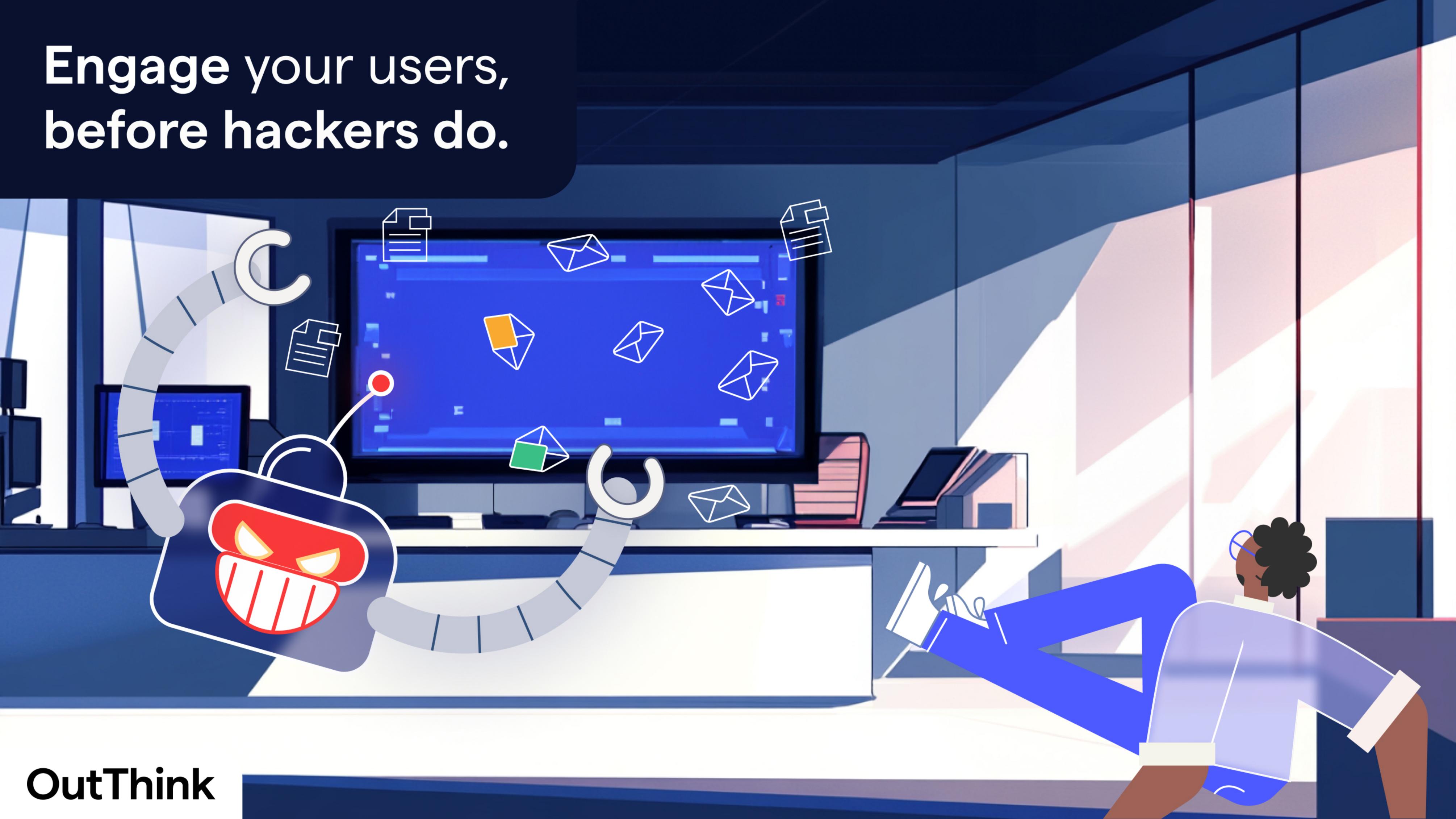
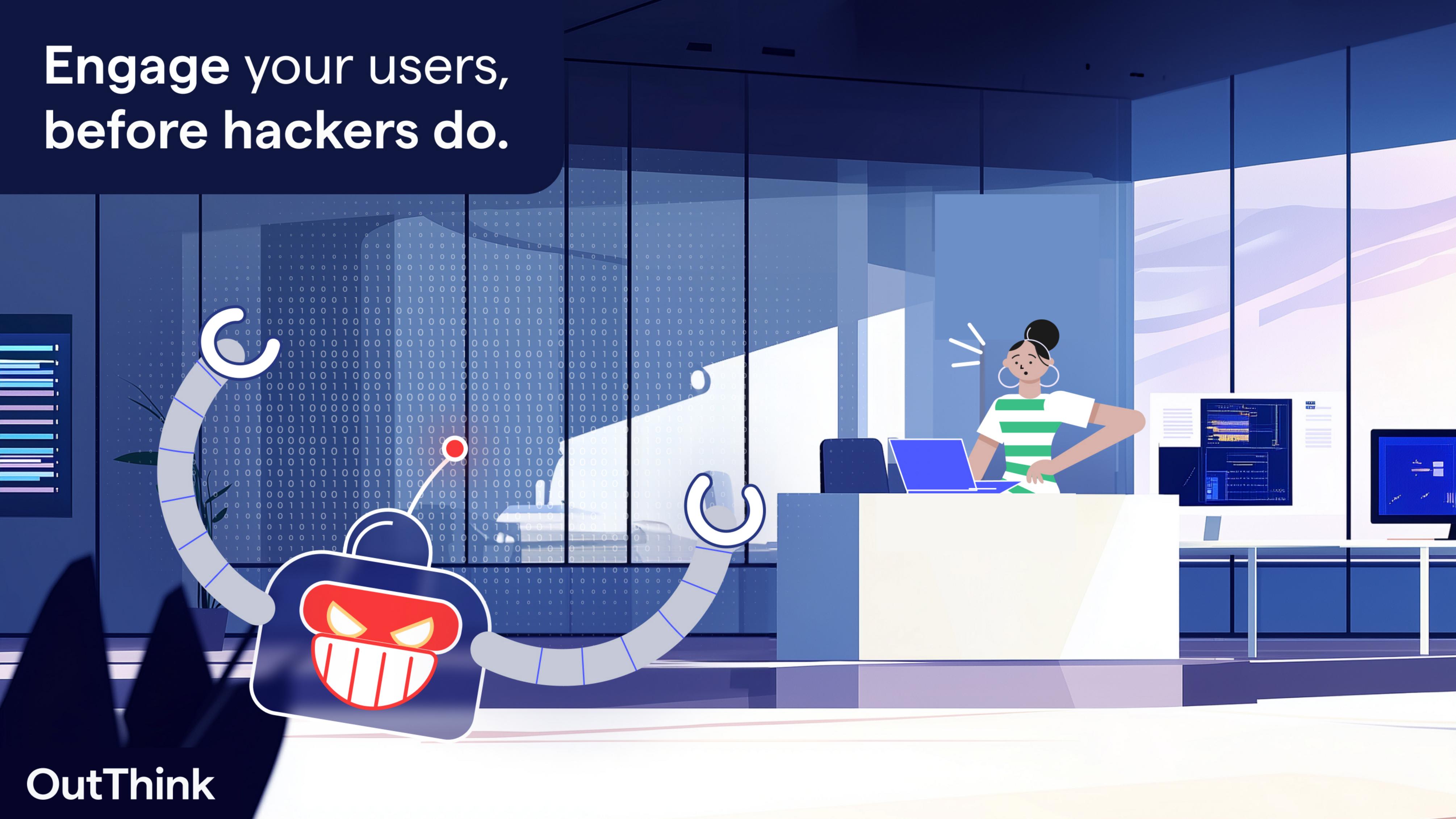


Is there anything in your background that might be saying too much? OutThink



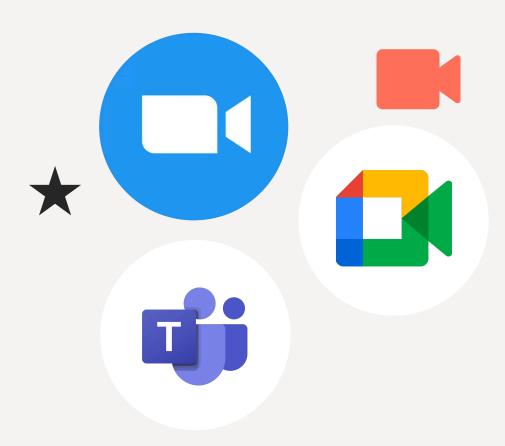


## **Installation Instructions**

#### Introduction

This document provides step-by-step instructions on how to install and use the Cybersecurity Awareness

Month video call backgrounds in **Microsoft Teams, Google Meet, and Zoom.** 



# **Microsoft Teams:**



1	Open Microsoft Teams and start a meeting or join an existing meeting.	+ New m	eeting  Meet now
2	Click on the three dots (more options) in the meeting control bar.	• • • • • • • • • • • • • • • • • • •	• e
3	Select "Apply background effects"	Video effect	s and settings
4	Click <b>"Add new"</b> and upload the desired background from your dev	/ice. Add n	
5	Select the newly added backgrour from the list and click "Apply".	nd Apply an	d turn on video

## **Google Meet:**



Open Google Meet and start a new meeting or join an existing meeting.

○ New meeting

Enter a code or link

In the bottom right corner, click on the three dots (more options).



Select "Apply visual effects"

Apply visual effects

Click on the "+" button to upload a custom background from your device.



Select the uploaded background to apply it.



## Zoom:



Open Zoom and start a new meeting or join an existing meeting.





In the meeting toolbar, click on the "A" arrow next to the "Video" button.



Select "Adjust background and effects".

Adjust background and effects...

Click on the "+" button to upload a new image.



Select the uploaded background from the list to apply it.

